

Baby & Toddler Fair
Hilton York
Sunday 13th June 2010
Terms and Conditions

It is understood that in signing for and purchasing table space at the Baby & Toddler Fair that the event terms and conditions will be adhered to.

1. **Payment:** Payment must be made in accordance with instructions on the booking form.
2. **Description of goods:** The application form for table space must contain an accurate description of goods to be exhibited or sold.
3. **Withdrawal or cancellation of space:** Where a stallholder withdraws from the show or cancels the space reserved for him/her for any reason, all fees due shall be forfeited and the Event Organisers reserve the right to resold the space.
4. **Allocation of sites:** The allocation of sites and positioning of trade stand space will be entirely at the discretion of the Event Organisers, although every endeavour will be made to meet any request made by a Stallholder regarding the position of his/her stand. Before the event, Stallholders will receive by email the floor plan detailing the location of their stand, subject to change on the day.
5. **Goody Bags:** All items to be inserted into the Goody Bags must be delivered to 6 Nightingale Close, Walkington, HU17 8YF by 20th May 2010. A maximum of 200 items must be supplied for insertion.
6. **Insurance:** Stallholders are required to take out the necessary insurances against fire and all other risks including third party claims. The Stallholder must also indemnify the Event Organisers against all claims, damages or expense whatsoever in any way arising out of his/her attendance or his/her exhibits on the event site. The completed booking form for a trade stand shall be deemed as confirmation by the Stallholder that the necessary insurance cover(s) has / have been obtained, and the Stallholder agrees to indemnify the Event Organisers, their staff and their agents against all and any claims that may arise. Remember to bring a copy of your Public Liability Insurance with you on the day of the event.
7. **Fire Safety:** It will be the responsibility of each Stallholder to ensure that adequate fire precautions are taken. The Event Organisers reserve the right to implement further rules and regulations in respect of fire precautions, as and when necessary.
8. **Stand Cleaning:** Stallholders are responsible for the cleanliness of their stands and all rubbish must be taken home. Adequate litterbins must be provided by stallholders on their stands, should they produce a significant volume of litter.
9. **Cancellation:** No refunds will be made should the event be cancelled due to reasons beyond the control of the Event Organisers.
10. **Health and Safety:** At all times upon entering the Hilton York you will ensure that your exhibition, equipment, and all or any other property is in a condition that is safe for all persons who may reasonably and foreseeably come into contact with or be affected by it, and that you, your servants and agents conform to all statutory and local conditions, directions and advices. All goods or services sold at the event should conform to current trading standards legislation.
11. **Set up and Vacation Times**
Stallholders will be provided with a table as requested (see 4. above) and an appropriate number of chairs. Stallholders will be able to enter the Hilton York and start setting up their stand from 8.30am. The event is open to the public from 10am to 3pm. Please be considerate to your potential customers and fellow stallholders by not packing up your stall before 2.30pm. Stallholders must clear their area by 4pm on the day of the event.